CHAIRPERSON NOTES
INFORMATION SECURITY and COMPLIANCE ADVISORY COMMITTEE MEETING
February 15, 2011

Present: Cammy Abernathy (Chair), Jan van der Aa, Rob Adams, Avi Baumstein, Susan Blair, Kim Czaplewski, Brian Mikell, David Wilkens

Guests: Elias Eldayrie, Fedro Zazueta

1.   Steve Pritz was appointed Secretary for the purpose of recording committee meeting notes.
2.   Elias Eldayrie, UF VP and Chief Information Officer, charged the committee and articulated the committee's three main charges; (1) policies; (2) standards; and (3) priorities.
3.   Dr. Fedro Zazueta provided the committee with an orientation to the SharePoint collaboration tools that will be used for committee correspondence and documents.
4.   Discussed the deliverables of the committee and frequency of committee meetings.
5.   Agreed to weekly meetings to get the committee up and running and to get caught up on committee deliverables.
6.   Committee members were asked to prioritize the initiatives that were gathered from the various focus groups that the CIO assembled and to create a top ten list for the next meeting.
7.   The meeting was adjourned.